

DRAFT

ATTLEBOROUGH TOWN COUNCIL

Minutes of an EXTRAORDINARY meeting of the above Council held in Attleborough Town Hall, Queens Square, Attleborough, Norfolk, on Monday 19 July 2010 at 7pm.

PRESENT

Cllrs G Farrow, (Chair), K Pettitt, B Waters, G Firman, J Taylor, S Taylor, J McBride, A Marchant, V Dale, R Reynolds; H Elias (Town Clerk).

1 TO ACCEPT APOLOGIES FOR ABSENCE

Apologies were accepted from Cllrs N Keach (work commitment), S Middlebrook (family commitment) and S Schucroft (holiday).

2 TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS BELOW

None

3 TO AGREE A RESOLUTION THAT THE MEETING BE ADJOURNED TO ALLOW THE PUBLIC TO SPEAK. (This includes matters on the agenda. Maximum 10 minutes in duration – NB: a second period of public participation will be allowed at the end of the meeting)

No members of the public were present.

4 TO RECEIVE A BRIEF UPDATE ON ANY ITEMS NOT LISTED BELOW (NB Information only – no resolutions may be passed)

None

5 TO RECEIVE DISTRICT COUNCILLORS' REPORTS

No District Councillors were present.

6 TO DISCUSS THE LETTER FROM BRECKLAND COUNCIL RE THE TRANSFER OF PLAY AREAS - DECISION REQUESTED BY 30 JULY (refer to bundle of previous correspondence)

The background to the transfer was discussed. It was noted that the transfer had first been suggested over four years previously and that it appeared that there was about £30,000 (a reducing S106 agreement sum attached to Lomond Road) which had not been included in the offer. The Town Council had raised the query on several occasions. Breckland had stated that the offer was non-negotiable and that a decision to accept had to be made by 30 July. Following representation from the five towns that their queries had not been answered and that they needed sufficient details to reach an informed decision, Breckland had that afternoon agreed to a meeting on Friday 6 August at 2.30pm. It was agreed that the five towns should present a united front, that the playparks should be handed over in good condition, and that Special Term No. 2 was not acceptable as it would prevent further improvement or additions to the playparks. Attleborough Town Council had previously agreed in principle to the handover but required information on the S106 sum and on the SERCO contract. That position had not changed. It was agreed that Cllr Farrow would accompany the Clerk to the meeting; Cllr Dale would stand in if he was unable to attend and failing that Cllr Pettitt would stand in. **ACTION: Town Clerk & Cllrs Farrow, Dale & Pettitt**

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7 TO DISCUSS MATTERS TO DO WITH OPEN SPACES

i) 400m running track: Two quotes had been received for the initial marking out and a third had been promised by a local group which had not arrived in time for the meeting.

It was proposed by Cllr Reynolds and carried by Council that if a lower quote was received within 7 days from the community group the Council would take it, otherwise the work would be awarded to NORSE.

The Youth Football Club had spoken to their groundsman and they were willing to carry out the maintenance re-marking on a weekly basis, using their equipment and products, providing that their groundsman was paid at the same hourly rate as the Council's groundsman. They would invoice the Council monthly. This would save the Council money long term.

It was proposed by Cllr Reynolds and carried by Council that that they carry out the remarking and invoice the Council for the service.

ii) Allotments: Three more complaints had been received about the cockerel on the allotments. The Clerk was directed to write to the owner asking for him to remove it. **ACTION: Town Clerk**

iii) Recreation Ground signage: A meeting had taken place between the residents, the Police, the Mayor, Cllr Dale and the Clerk. The groundsman would erect one of the signs provided by Breckland near the dwellings, to judge if they had an effect. **ACTION: Mr Wade**

iii) "No Dogs signs": Some of these have been removed from the fencing. The groundsman will check to see if there are any spares; if not more will be ordered (Cllr Pettitt). **ACTION: Mr Wade**

8 TO DISCUSS MATTERS TO DO WITH THE TOWN HALL

i) To discuss the demolition of the Town Hall Shed: Planning permission is in place to redevelop the shed. There are enough funds ring fenced to demolish the shed, but not to rebuild beyond the foundations. A 20 foot container will be needed in the car park to store the tables and chairs during demolition. A discussion followed as to whether it would be more cost-effective to hire or buy a container. Quotes for both are to be sought. **ACTION: Town Clerk**

Quotes for demolition of the shed are to be sought. **ACTION: Town Clerk**

A colony of bees appears to be nesting in the shed. Cllr Dale offered to contact someone who might be able to transfer them elsewhere. **ACTION: Cllr Dale**

ii) To discuss storage of Christmas Lights: If the shed is demolished storage will also be needed for the Christmas lights. They will also need a 20 foot container. Mr Ellis has checked out the Nissan hut along the football club drive as a possibility, but it is not secure enough, and is in an area hidden from view.

iii) To agree the quote for the 5-year fixed wiring periodic test: three quotes have been received as follows:

Alan R Cross & Son:	£960 + VAT
Marrisons:	£875 + VAT
Wensum Valley Services Ltd:	£906 + VAT

It was proposed by Cllr Pettitt and carried by Council that the quote from Marrisons be accepted.

iv) Other: New Brochure: This needs printing on card.

Other: Wedding Fayre: This would help promote local businesses and raise funds to off-set costs for the Town Hall. The suggested date is 23 March 2011. **ACTION: Cllr Pettitt.**

9 TO DISCUSS THE PROVISION OF NAME BADGES FOR COUNCILLORS

Cllr Pettitt could produce badges at no further cost to Council (Some materials have already been purchased).

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Cllr Middlebrook could produce badges at cost as follows:

Card for each badge 30p, Lanyards £1 each; Tag/badge (like Cllr Pettitt's £2.25 for 10 = ie £1.30 per lanyard badge or £0.55 per badge with plastic clip.

A discussion as to the merits of lanyards and clips followed. A request for samples was made:

ACTION: Cllrs Pettitt & Middlebrook

It was noted that the Clerk had previously obtained quotes for a badge with a die cast Attleborough crest plus name, but was expensive. It was suggested that those members who wanted a quality metal badge should purchase them personally. Quotes to be updated. **ACTION: Town Clerk**

10 TO DISCUSS AND ACT UPON CORRESPONDENCE RECEIVED (refer to summary of correspondence received since last meeting below)

i) Proposal from CIPFA to collect information on Council budgets & other relevant data: it was decided not to participate.

The following were received after publication of the agenda. (No resolutions may be passed)

ii) Chapel Road Closure: From or soon after 9 August 2010 for 5 working days for essential maintenance. Vehicular access will be maintained from one direction at all times.

iii) No. 13 First Bus service: complaints at lack of service and request for the Town Council to lend its support to tray and improve the service. The Clerk was directed to write a letter.

iv) Breckland Town & Parish Forum & Open Evening: Thursday 21 October at the EcoTech Centre, Swaffham – flexible event starts at 6pm, formal forum at 7pm – refreshments available beforehand.

v) EACH: Letter of thanks for donation of £125

vi) Norfolk Police Authority Local Policing Plan Summary 2010: copies available from the Office.

11 TO RECEIVE INFORMATION ON TOWN AFFAIRS (NB information only – No resolutions may be passed)

i) Potholes: Junction of Foxglove and Blackthorn Roads; also in New North Road;

ii) Drain covers have been stolen from the A11.

iii) M & Co: brickweave area trip hazard.

iv) Bus stops in Station Road – where are the buses?

v) Overhanging tree: Weeping willow on the junction of New North Road and Connaught Road.

vi) Queens Road resident's hedge: Cllr Reynolds had asked the resident to prove that the Council owns the hedge

12 TO RECEIVE ITEMS FOR NEXT MONTH'S AGENDA

i) Transfer of Play areas ii) Town Hall Shed

13 TO AGREE A RESOLUTION THAT THE MEETING BE ADJOURNED TO ALLOW A PERIOD OF PUBLIC PARTICIPATION (NB: 10 minutes maximum)

No members of the press or public were present.

14 THE DATE OF THE NEXT FULL COUNCIL MEETING was confirmed as Monday 2 August 2010 at 7pm.

This will be Mrs Elias's last full Council meeting.

The meeting closed at 8.03pm

Chair: