

# ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk. NR17 2AF

26 June 2009

**SUMMONS TO ATTEND** – Notice is hereby given that a meeting of the above-mentioned Council will be held at Attleborough Town Hall on Monday 6 July 2009 at 7pm. Members of the public are welcome to attend.

Hilary Elias, Town Clerk

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## AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary:-

**1 To accept apologies for absence**

**2 To agree a resolution that the meeting be adjourned to allow a period of public participation (maximum 10 minutes in duration – NB: a second period of public participation will be allowed at the end of the meeting)**

**3 To receive declarations of interest in items below**

**4 To receive the Chairman's report (refer to diary list)**

**5 To confirm and sign the minutes of the last meeting and the extraordinary documents review meeting (previously circulated – factual discrepancies only)**

**6 To receive a brief update on any items not listed below (NB Information only – no resolutions may be passed)**

**7 To receive and approve committee minutes: (refer to enclosed documents)**

**i) Planning x 2 ii) Town Hall iii) Open Spaces iv) Health & Safety**

**8 To receive representatives' reports**

**i) Boxing Club ii) Twinning iii) Connaught Hall iv) Others**

**9 To receive District Councillors' reports**

**10 To receive details of June's financial statement (refer to enclosed documents)**

**11 To authorise payment of Bills and Cheques (refer to list)**

**12 To approve the Internal Auditor's Report and agree the action required**

**13 To pass a resolution that the Council's internal audit measures are adequate and effective**

**14 To receive information on the LDF Planning Inspection to date**

**15 To discuss parking solutions for Attleborough (refer letter received)**

**16 To receive an update on the proposed town noticeboard**

**17 To receive an update on the handover of the playparks**

**18 To agree the purchase of litter bins**

- 19 To agree the fitting of new flooring in the corridors and stairwell of the Town Hall**
- 20 To discuss and act upon correspondence received (refer to enclosed summary of correspondence received since last meeting)**
- 21 To receive information on Town Affairs (NB information only – No resolutions may be passed)**
- 22 To receive items for next month's agenda**
- 23 To agree a resolution that the meeting be adjourned to allow a period of public participation (NB: 10 minutes maximum)**
- 24 To confirm the date of the next meeting as Monday 3 August 2009 at 7pm**

#### **Enclosures / Attachments**

- Item 4: Mayor's Diary**
- Item 5: Minutes of June's full Council meeting**
- Item 7: Committee minutes (5 sets)**
- Item 10: Monthly budget statement for June**
- Item 11: List of bills & cheques**
- Item 12: Copy of Internal Auditor's report**
- Item 15: Letter re lack of parking for those who work in town.**
- Item 20: List of correspondence received**

#### **LIST OF CORRESPONDENCE & DOCUMENTS FOR REFERENCE AS AT 26/06/09**

- i) Temporary traffic Order closing Besthorpe Rd from junction with Bunwell Road / Silver Street to the junction with Kingfisher Rod due to footway surfacing. 20 July – 14 August – work expected to take two weeks
- ii) Norfolk Probation – Community Payback Unit – request for suggestions of work to be considered under the scheme.