

ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk. NR17 2AF

29 February 2008

SUMMONS TO ATTEND – Notice is hereby given that a meeting of the above-mentioned Council will be held at Attleborough Town Hall on Monday 10 March 2008 at 7pm. Members of the public are welcome to attend.

Hilary Elias,
Town Clerk

Tel/ Fax: 01953 456194

e: atcclerk@tiscali.co.uk

AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary:-

- 1 To accept apologies for absence
- 2 To agree a resolution that the meeting be adjourned to allow a period of public participation (maximum 10 minutes in duration – NB: a second period of public participation will be allowed at the end of the meeting)
- 3 To put to the Chair any urgent business [under the Local Government Act 1972 Section 100 (B)(4)(b)]
- 4 To receive declarations of interest in items below
- 5 To receive the Chairman's report (refer to diary list)
- 6 To confirm and sign the minutes of the last meeting (previously circulated)
- 7 To receive a brief update on any items not listed below (NB Information only – no resolutions may be passed)
- 8 To receive and approve committee minutes: i) Planning x 2 ii) Town Promotion iii) Open Spaces iv) Finance v) Others, including Representatives' Reports (refer to enclosed documents)
- 9 To discuss items raised at the Annual Town Assembly (refer to enclosed list)
- 10 To discuss follow-on from open meeting on Sports & Leisure facilities
- 11 To agree the quotes for demolition of the Town Hall shed
- 12 To approve the amended Financial Standing Orders (refer to draft amendments enclosed)
- 13 To agree to instruct the solicitor to act regarding the transfer of the play parks from Breckland
- 14 To receive an update on the Youth Forum / Council initiative
- 15 To agree the refurbishment of the toilets
- 16 To agree the maintenance and cleaning of the toilets in the interim period
- 17 To agree a strategy for publicising the Council's activities
- 18 To discuss the possibility of a bottle bank / recycling banks on Town Council property
- 19 To receive District Councillors' reports
- 20 To authorise payment of Bills and Cheques (refer to list)

21 To receive details of January's & February's financial statements (refer to enclosed documents)

22 To discuss and act upon correspondence received (refer to enclosed summary of correspondence received since last meeting)

23 To receive items for next month's Agenda. (AOB- information only - No resolutions may be passed)

24 To agree a resolution that the meeting be adjourned to allow a period of public participation (NB: 10 minutes maximum)

25 To pass a resolution to exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960

THE FOLLOWING ITEMS WILL BE DISCUSSED IN CONFIDENCE / *IN CAMERA* / BELOW THE LINE

26 To discuss staffing issues

27 To discuss a developer's initial suggestions and the timescale for making them public

28 To confirm the date of the next meeting as Monday 7 April 2008 at 7pm

Enclosures / Attachments

Item 5: Mayor's Diary

Item 6: Minutes of February full Council meeting

Item 8: Committee minutes (5 sets)

Item 9: Annual Assembly discussion points

Item 12: Draft amendments to Financial Standing Orders

Item 20: List of bills & cheques

Item 21: Monthly budget statements January & February

Item 22: List of correspondence received