

ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk. NR17 2AF

25 January 2008

SUMMONS TO ATTEND – Notice is hereby given that a meeting of the above-mentioned Council will be held at Attleborough Town Hall on Monday 4 February 2008 at 7 pm. Members of the public are welcome to attend.

Hilary Elias,
Town Clerk

Tel/ Fax: 01953 456194

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AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary:-

1 To accept apologies for absence

2 Question and Answer session with Matt Atherton Street Scene Officer, Breckland District Council

3 To agree a resolution that the meeting be adjourned to allow a period of public participation (maximum 10 minutes in duration – NB: a second period of public participation will be allowed at the end of the meeting)

4 To put to the Chair any urgent business [under the Local Government Act 1972 Section 100 (B)(4)(b)]

5 To receive declarations of interest in items below

6 To receive the Chairman's report (see attached sheet)

7 To confirm and sign the minutes of the last meeting.

8 To receive a brief update on any items not listed below

9 To receive and approve committee minutes: i) Planning x 2 ii) Town Promotion iii) Town Hall iv) Open Spaces v) Finance vi) Others, including Representatives' Reports

10 To approve the amended Annual Return

11 To agree the demolition of the Town Hall shed

12 To approve the amended Financial Risk Assessment

13 To agree to instruct the solicitor to act regarding the transfer of the toilets from Breckland

14 To agree the refurbishment of the toilets

15 To agree to employ a cleaner for the toilets

16 To inform Councillors about the Annual Town Assembly to be held on Monday 3 March at 7pm

17 To receive feedback from the Sports & Leisure Consultation meeting

18 To receive District Councillors' reports

19 To authorise payment of Bills and Cheques (see sheet given out)

20 To receive details of January's financial statement (see sheet given out)

21 To discuss correspondence received

22 To receive items for next month's Agenda. (AOB- information only)

23 To agree a resolution that the meeting be adjourned to allow a period of public participation

24 To confirm the date of the next meeting as Monday 10 March 2008 at 7pm