

ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk. NR17 2AF

27 March 2008

SUMMONS TO ATTEND – Notice is hereby given that a meeting of the above-mentioned Council will be held at Attleborough Town Hall on Monday 7 April 2008 at 7pm. Members of the public are welcome to attend.

Hilary Elias,
Town Clerk

Tel/ Fax: 01953 456194

e: atcclerk@tiscali.co.uk

AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary:-

- 1 To accept apologies for absence
- 2 To agree a resolution that the meeting be adjourned to allow a period of public participation (maximum 10 minutes in duration – NB: a second period of public participation will be allowed at the end of the meeting)
- 3 To put to the Chair any urgent business [under the Local Government Act 1972 Section 100 (B)(4)(b)]
- 4 To receive declarations of interest in items below
- 5 To receive the Chairman's report (refer to diary list)
- 6 To confirm and sign the minutes of the last meeting (previously circulated)
- 7 To receive a brief update on any items not listed below (NB Information only – no resolutions may be passed)
- 8 To receive and approve committee minutes: i) Planning x 2 ii) Town Hall iii) Open Spaces iv) Finance v) Others, including Representatives' Reports (refer to enclosed documents)
- 9 To agree the refurbishment of the toilets
- 10 To receive an update on the toilet cleaning
- 11 To agree the quotes for demolition of the Town Hall shed
- 12 To agree a strategy for publicising the Council's activities
- 13 To agree the use of Gaymer's Meadow for a major event
- 14 To inform Council of plans for Attleborough Festival
- 15 To receive District Councillors' reports
- 16 To authorise payment of Bills and Cheques (refer to list)
- 17 To receive details of March's financial statements (refer to enclosed documents)
- 18 To discuss and act upon correspondence received (refer to enclosed summary of correspondence received since last meeting)
- 19 To receive information on Town Affairs (NB information only – No resolutions may be passed)
- 20 To receive items for next month's agenda.

21 To agree a resolution that the meeting be adjourned to allow a period of public participation (NB: 10 minutes maximum)

22 To pass a resolution to exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960

THE FOLLOWING ITEMS WILL BE DISCUSSED IN CONFIDENCE / *IN CAMERA* / BELOW THE LINE

23 To discuss staffing issues

24 To confirm the date of the next meeting as Monday 12 May 2008 at 7pm

Enclosures / Attachments

Item 5: Mayor's Diary

Item 6: Minutes of March full Council meeting

Item 8: Committee minutes (5 sets)

Item 16: List of bills & cheques

Item 17: Monthly budget statement for March

Item 18: List of correspondence received