

**ATTLEBOROUGH TOWN COUNCIL**  
Town Hall, Queens Square, Attleborough, Norfolk. NR17 2AF

17 May 2010

**SUMMONS TO ATTEND** – Notice is hereby given that an **EXTRAORDINARY MEETING** of the above-mentioned Council will be held at Attleborough Town Hall on Monday 24 May 2010 at 7 pm. Members of the public are welcome to attend.

Hilary Elias, Town Clerk Tel: 01953 456194 Fax: 01953 452200 e: [enquiries@attleboroughtc.org.uk](mailto:enquiries@attleboroughtc.org.uk)

**AGENDA**

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary:-

**1 To accept apologies for absence**

**2 To receive declarations of interest in items below**

**3 To agree a resolution that the meeting be adjourned to allow the public to speak**  
(This includes matters on the agenda. Maximum 10 minutes in duration – NB: a second period of public participation will be allowed at the end of the meeting)

**4 To confirm and sign the minutes of the last meeting (previously circulated – factual discrepancies only)**

**5 To receive a brief update on any items not listed below (NB Information only – no resolutions may be passed)**

**6 To receive information on planning**

**7 To receive District Councillors' reports (all information on Breckland matters)**

**8 To receive details of the end of year financial statement (refer to enclosed documents)**

**9 To agree to earmark funds from the general reserve**

**10 To approve the Annual Return Part 1**

**11 To receive the monthly budget summary for April (see document)**

**12 To deal with matters to do with Open Spaces**

- i) To discuss the request for a 400m running track at Gaymer's Meadow
- ii) To receive an update on the transfer of play areas
- iii) To receive an update on Attleborough In Bloom

**13 To deal with matters about the Town Hall**

**14 To deal with Municipal matters**

**15 To receive an update on the Parking Recommendations by Breckland Council**

**16 To discuss and act upon correspondence received (refer to summary of correspondence received since last meeting below)**

**17 To receive information on Town Affairs (NB information only – No resolutions may be passed)**

**18 To receive items for next month's agenda**

**19 To agree a resolution that the meeting be adjourned to allow a period of public participation (NB: 10 minutes maximum)**

**20 To confirm the date of the next meeting as Monday 7 June 2010 at 7pm.**

**Enclosures / Attachments**

**Item 4 Minutes of May's Annual full Council meeting**

**Item 8: End of year financial statement**

**Item 10: Copy of Annual Return Part 1**

**Item 11: Monthly budget summary for April**

**Item 16: List of correspondence received (below)**

**LIST OF CORRESPONDENCE & DOCUMENTS AS AT 17/05/10**

**None to date**